

Party Room Reservation Form

Red Pine Clubhouse

Name _____ Unit # _____ Owner/Renter (circle one)

Address _____ Phone (____) _____

Today's Date ____/____/____ Reservation Date ____/____/____ Number in Party (35 Max) _____

Hours Requested _____ Summer 10:00 a.m. - 9:00 p.m., Winter 12:00 p.m. - 9:00 p.m.

Non-refundable rental fees:

Owners: Weekdays & Weekends: \$200

Renters: Weekdays & Weekends: \$300

Refundable Security Deposit:

Please make a separate check to Red Pine for a **\$200 security deposit**. For a full refund, strict cleaning requirements must be completed before closing time. Please keep in mind that **failure to obey the house rules (below), excessive numbers of people (over 35), or late departure (staying after 9:00 p.m.) may result in complete forfeiture of the security deposit**. Additional fines or penalties may be levied at the discretion of the clubhouse staff in cases of inappropriate behavior.

House rules:

- No disruptive noise levels or loud music
- No glass or alcohol in clubhouse or pool
No food in pool area
- Room must be cleaned, evacuated and inspected before closing time
- No smoking or vaping

Cleaning Requirements:

- All chairs and tables wiped down
- Counter, grills, and fridge left clean
- Floor vacuumed and furniture returned to original location
- All trash removed from room
- Windows and doors wiped free of handprints, closed and locked

You are responsible for supplying paper towels, dishes, cups, etc. No reservations are confirmed until the rental fee, security deposit, and application are received. Please make checks payable to Red Pine HOA and return to the address below. The Red Pine party room is available for the private use of the owners, guests, and renters of the Red Pine units. We take great pride in our facility and expect you to respect the property, obey the rules, and keep the area clean. Please return this signed form along with the fee and the deposit.

I have read and agree to the above terms of the Red Pine Clubhouse party room rental.

Owner/Guest _____

Red Pine Homeowners Association
PO Box 680820 Park City, UT 84060
Phone: 435-645-8300 Fax: 435-649-6060

Managed by Ptarmigan Property Services Inc.
2025 Canyons Resort Drive PC, UT 84098
redpinechalet@ptarmiganps.com &
redpinetownhomes@ptarmiganps.com

Office Use:

Paid Rental Fee Amount _____ Date ____/____/____

Form of Payment (circle one): Check Cash Venmo

Employee Receiving payment _____

Venmo: @PtarmiganPS (please use Venmo for rental fee only, any deposit sent via Venmo will have a transaction fee withheld)

Paid Deposit Amount _____ Date ____/____/____

Form of Payment (circle one): Check Cash

Employee Receiving payment _____

Deposit Returned by _____ on ____/____/____